

**Minutes of the Board of Governors Meeting of  
Irvington Community School, Inc.**

October 24, 2017

Irvington Community Elementary School  
6705 E. Julian Avenue

I. Opening Items

a. Dr. Stephanie Kelly, Board Chair, presided over the meeting and called the meeting to order at 6:00 p.m. The following Governors were present and available to vote on matters presented to the Board: Stephanie Kelly, Chris Welty, John Britain, Suzanne Koehler, L. Leona Frank, Tom Lannan and Jennifer Darby.

b. Minutes from the August and September meetings were reviewed. Joint motion was made by S. Koehler and seconded by J. Britain to approve the minutes for August unchanged and from September *with corrections* made by Dr. Kelly as distributed at meeting. Motion passed unanimously.

II. Board Chair Report

a. Board on Track. Board on Track was provided to ICS originally without cost thanks to a Fairbanks grant. The second year, ICS paid \$2500. This cost will increase to \$9000 in 2018. After discussion, the general consensus of the Board was that Board on Track is useful especially as a repository and for governance purposes and has been under-utilized to its full potential. The full cost however of \$13000 a year is not warranted.

Actions to be taken: Tim Mulherin will contact NQE to see if the Fairbanks grant is renewable. T. Mulherin and Dr. Kelly will also review other software including boardable.com and report back to the Board on suggested direction.

III. Governance Committee Report

a. C. Welty, Chair of Academics and Governance Committee reported. A report was submitted to the Board from the Committee prior to the September meeting and is included here by reference.

Actions to be taken: T. Mulherin will collect all current Policies and Procedures are share with the Committee. In addition, outside legal counsel will be contacted to provide guidance on any necessary policies to be drafted.

b. Policy Updates: Closings and Delays and School Testing Procedures. T. Mulherin explained that the Closings and Delays and School Testing policies were provided in Board packets for informational purposes. No further action required.

#### IV. **Academic Committee Report**

C. Welty reported. Committee meeting minutes from September incorporated herein by reference. To summarize, the Committee discussed the OEI Academic Standards and how testing results affect the funding of ICS overall. After review of testing data analysis, it was discovered that our academic goals as submitted yearly to OEI are unrealistic in terms of growth from an industry and local perspective. Data was not used to project future growth in the original drafting. The committee is working on correcting this via an Amendment to this year's Academic Standards (by Amendment) and data will drive future Standards.

##### b. Principals Reports

IPA: Principal Weinstein reported. The high school held Parent Teacher conferences and approximately one third of families attended. Semester 2 quarter grades have been posted and GPA is up overall. Grading scales are more rigorous this year. 94% of assignments have been turned in. IPA has been working with the Rooney Foundation which provides ideas to the school free of charge and utilizes advanced software to produce data.

Middle School: Principal Venekamp reported. Student led conferences have been completed and 78% were in attendance. Academic remediation and tutoring programs will be utilized to assist students identified through data analysis to potentially not pass ISTEP using NWEA scores as a marker.

Elementary School: Principal Dehner reported. Parent teacher conferences were held and attendance was consistent with previous years. Book fair is held the week after fall and spring breaks and a profit of \$2k to \$3k is usually realized. Concert season is upcoming.

#### V. CEO Report:

a. The Calendar for the Academic year was presented by T. Mulherin.

Action: Motion was made by C. Welty, Seconded by J. Britain to pass as presented. Motion unanimously approved.

b. Innovation School. ICS was approached by IPS to become an Innovation school within its network. Only 2 schools were approached: ICS and Tindley Academy. A number of informational meetings have occurred and potentially, becoming an Innovation school would mean \$200 to \$400 in funding per student to ICS. Other areas of possibility include transportation and access to IPS resources and cost sharing to reduce expenses. The Mind Trust would provide Legal Counsel without cost to ICS if we are interested in entering negotiations. The Board welcomes and encourages all feedback of families of ICS students, students, the community and ICS staff. It is uncertain at this time whether the terms will be favorable enough to formally join IPS.

Action: A Motion was made by C. Welty and seconded by J. Darby for ICS to formally enter exploratory negotiations and to submit a letter of intent and/or application to IPS to become an Innovation School. Motion passed unanimously. T. Mulherin will provide updates to Board as they are received.

VI. Financial Report

The Financial Report as presented by Harold Allen was presented and is incorporated herein by reference. Final student count is 1011. Due to the reduced budget, \$125k in budget cuts will need to occur. \$109k in budget cuts have already been made without reduction of staffing. A completed audit by Sikich revealed one material weakness. The middle school 2007 value was not placed on the books properly and has since been corrected. New boilers also have been installed at IPA and terms are listed on the Financial Report.

VII. Other Business.

No other business was discussed.

VIII. Closing items

a. Adjourn meeting. Meeting adjourned at 7:44 pm.

Respectfully Submitted,

L. Leona Frank, Secretary