

**Board of Governors Regular Meeting**  
**Irvington Community Schools, Inc.**

Tuesday, April 23, 2019

Irvington Community Middle School  
Gym/Cafeteria  
6040 East Pleasant Run Parkway  
Indianapolis, IN 46219

Pursuant to article II, section 3 of the bylaws of Irvington Community School, Inc. (the "corporation"), a regular meeting of the corporation's board of governors was held on April 23, 2019, in the cafeteria/gym at the Irvington Community Middle School, 6040 East Pleasant Run Parkway, Indianapolis, IN 46219.

Ms. Koehler presided over the meeting and, finding that proper notice of the meeting had been given under I 5-14-1.5 et seq., called the meeting to order at 6:05 p.m.

The following board members were present and available to vote on matters presented to the board: John Britain, Vice-Chair; Carrie Kriech, member; Ryan Wilson, member; Tom Lannan, Treasurer; Suzanne Koehler, Chair; Amy Johnson, Secretary; Carlos Ramirez, member; Richard Berger, member; Keith Huehls, member.

ICS staff in attendance included Tim Mulherin, Chief Executive Officer; Harold Allen, Chief Financial Officer; Deanna Dehner, ICES Principal; Loryn Venekamp, ICMS Principal; Jana Goebel, IPA Principal; James Welter, Director of Testing, Data, and Curriculum; and several ICS staff and community members.

- I. Welcome and Establishment of Quorum  
With all nine board members in attendance, Ms. Koehler observed there was a quorum present to transact business and called the meeting to order.
  
- II. Consent Items  
Ms. Koehler reported the board no longer has a scribe to handle the minutes for the board meetings. Ms. Johnson had been serving as Secretary, but it was determined that her board-related responsibilities, as chair of the Governance Committee, were demanding as is, so Ms. Kriech was asked to serve as Secretary. Upon motion duly made and voted upon unanimously, Ms. Kriech will now serve as Secretary.  
  
Due to some understandable confusion with the transition from an ICS staff member recording board meeting minutes to that of the board Secretary resuming this traditional duty, there were no minutes taken at the February meeting. Mr. Mulherin, with additional board member input/collaboration, will reconstruct the February minutes from his notes for board review and approval at the May 28, 2019, regular board meeting.
  
- III. Chair Report  
The ICMS Robotics Team provided an outstanding overview of the team's activities and a live robotics demonstration for the board.

Ms. Koehler reported on the status of the pursuit of back-tuition lawsuit against the Indiana Department of Education. ICS legal counsel Alex Curlin believes we can initiate our own preliminary involvement in the lawsuit at a cost of approximately several thousand dollars. Ms. Curlin will present to the Finance Committee and their recommendation will be made at the May board meeting and voted upon at that time.

Ms. Koehler reported there is still work being done with the information gathered at the Strategic Planning board retreat in March. The expectation is the four pillars and respective goals will be presented at the May meeting.

Ms. Koehler reported she will be attending an OEI workshop on June 11<sup>th</sup> for board chairs and members. The workshop is focused on goal setting with discussion about OEI's performance framework and updates on the core questions. Any board member can attend; at least two board members from each of OEI's charter schools are welcome.

IV. Academic Excellence Committee Report

Mr. Welter reported that standardized testing season has been well under way since February. At the elementary school, the new ILEARN testing begins this week. Third graders have completed IREAD testing; the results currently remain embargoed. The middle school will begin ILEARN testing on April 30. Mr. Welter believes the changes have gone smoothly so far. The high school has completed ISTEP+ grade 10 testing, as well as the PSAT, SAT and ACT. The high school's ILEARN Biology and ASVAB assessments will occur in May.

V. Advancement Committee Report

Ms. Kriech provided an update for the upcoming annual ICS Open golf outing on May 18<sup>th</sup>. We have received many new sponsors this year and golf team registrations are ahead of this time last year. Ms. Kriech encouraged the board to participate or contribute to the outing in a way that worked best for them. In asking various individuals and companies for sponsorships, Mr. Huehls was in turn asked about who their potential sponsorships would reach. During the ensuing board discussion, several board members characterized the professions and industries represented so that the entire board would be prepared to effectively respond to such queries.

Mr. Britain introduced the new popcorn fundraiser through Popcornopolis to be launched next school year. The plan is to conduct the cookie dough fundraiser in the fall with the popcorn fundraiser in the spring.

Mr. Britain reported new volleyball standards will be purchased using funds from the Giving Tuesday fundraiser. He also reported the discount cards sales are strong.

VI. Finance Committee Report

CFO Harold Allen provided an overview of the March financials covering cash flow, the balance sheet, income statement, ratios (per OEI requirements), and the capital and maintenance items list update. A 2019-2020 budget progress report was given. A brief discussion took place regarding determining a target for 2019-2020 student enrollment.

VII. Governance Committee Report

Ms. Johnson reported that work continues on revising the corporate bylaws. There was specific discussion about Article II, Section 5, which addresses transacting meetings for the Board of

Governors including electronically. Mr. Ramirez and Mr. Huehls presented options they had researched for Bluetooth speaker phones and brought one to try. This will be addressed in the revised draft bylaws language and presented to the board at an upcoming meeting.

VIII. CEO Report

Mr. Mulherin provided an update on the Indiana General Assembly's legislative session. The approved budget for the next two years favors charters, at least modestly. The budget includes a \$250 per pupil increase in the Charter Innovation Grant Fund for the next two years (i.e., in addition to the current \$500 per pupil rate), as well as a 2.5% increase in the Basic Grant for all public schools for each of the two upcoming school years. Mr. Mulherin thanked the board members for the advocacy emails and phone calls made to key legislators throughout the legislative process. Mr. Huehls asked if there was information available to assist board members in articulating who charter schools are, how they are funded, and what value they bring to the community. Mr. Mulherin indicated there is information available through a host of sources, some of which have been distributed to the board. ICS is in the process of producing a webpage that will reflect this request; we are also asking that similar information be made available on the Indiana Charter School Network's website and in their ongoing public information campaign.

Mr. Mulherin directed the board to the 8<sup>th</sup> to 9<sup>th</sup> Grade Retention Campaign handout, which details the efforts being made to retain our 8<sup>th</sup> grade students. This collaborative campaign involving IPA and ICMS administrators is going well. Similarly, ICES and ICMS administrators and staff are collaborating on the 5<sup>th</sup> to 6<sup>th</sup> grade student retention effort.

Mr. Mulherin updated the board on the school signage project. Proceeds from the upcoming golf outing will be dedicated to this effort. All three schools need identification signage from an enrollment marketing standpoint. However, ICMS will be the initial target and beneficiary of this fundraising effort, as its high traffic location on Arlington Avenue lends itself well to being a "drive-by" source of corporate messaging.

A brief update on Restorative Practices at all three schools was given, as well as community engagement activity highlights featuring the significant headway Tammi Hughes, ICS Community Engagement Coordinator, has made with Raytheon and Speedrome. The customary Principals Report was noted and distributed as well.

IX. Old Business

None

X. New Business

None

XI. Adjourn

The meeting adjourned at 7:30 p.m. The next Board of Governors' will be in the IPA Dining Hall on Tuesday, May 28, 2019 at 6:00 p.m.