

**Board of Governors Regular Meeting**  
**Irvington Community Schools, Inc.**

Tuesday, September 24, 2019

Irvington Preparatory Academy  
Cafeteria  
5751 East University Avenue  
Indianapolis, IN 46219

Pursuant to article II, section 5 of the bylaws of Irvington Community School, Inc. (the “corporation”), a regular meeting of the corporation’s board of governors was held on September 24, 2019, in the cafeteria at the Irvington Preparatory Academy, 5751 East University Avenue, Indianapolis, IN 46219.

Ms. Koehler presided over the meeting and, finding that proper notice of the meeting had been given under I 5-14-1.5 et seq., called the meeting to order at 6:00 p.m.

The following board members were present and available to vote on matters presented to the board: John Britain, Vice-Chair; Carrie Kriech, Secretary; Tom Lannan, Treasurer; Suzanne Koehler, Chair; Carlos Ramirez, member; Richard Berger, member; Keith Huehls, member; and Ryan Wilson, member.

ICS leadership in attendance included Tim Mulherin, Chief Executive Officer; Jana Goebel, IPA Principal; Loryn Venekamp, ICMS Principal; Deanna Dehner, ICES Principal; James Welter, Director of Testing, Data, and Curriculum; Tammi Hughes, Community Engagement Specialist; and several ICS staff and community members.

**I. Opening Items**

- a. Record Attendance and Guests
- b. Call the Meeting to Order  
With eight board members in attendance, Ms. Koehler observed there was a quorum present to transact business and called the meeting to order.
- c. Review August Board Meeting Minutes  
Meeting minutes from August were presented and approved. (See vote matrix.)

**II. Chair Report**

- a. Conflict of Interest Policy and Compliance (Suzanne Koehler)  
All members were provided ICS’s Conflict-of-Interest Policy Statement. They were asked to read, sign and return the form.
- b. Committee Staffing – Finance and Academic (Suzanne Koehler)  
Mr. Wilson has indicated he will be leaving the board in March 2020 and will vacate the Academic Committee. Mr. Britain will be leaving the board at the same time but has offered to sit on the Finance Committee. The board restated that committees should be chaired by board members.

Ms. Koehler indicated meeting minutes are required for the committee meetings. Ms. Koehler will send out a meeting minute template to the committee chairs.

The Governance Committee meeting will from 5:15 – 6:00 p.m. prior to the board meetings.

- c. BOG Members' Classroom Visits Update (Suzanne Koehler)  
Board members were encouraged to meet their obligation to visit one or several of ICS's campuses.

### **III. Advancement Committee Report (Carrie Kriech)**

- a. Cookie Dough Fundraiser Update  
Ms. Kriech provided the details for the cookie dough fundraiser. It kicks off after Fall Break on Tuesday, October 15, running through Tuesday, October 29. The pickup date for families will be Saturday, November 16.
- b. Indiana Pacer fundraiser  
ICS is partnering with the Indiana Pacers again for the annual Pacer game ticket sales fundraiser. Order forms will be sent home this week and run through October 22. ICS's game night is Friday, November 8, against the Detroit Pistons.

### **IV. Governance Committee Report**

- a. Board Member Recruitment Plan Update (Suzanne Koehler)  
Ms. Koehler encouraged the board members to continue to bring candidates forward. The Governance Committee will develop a plan for following up with and vetting them. Backgrounds sought include education, advancement, human resources, and finance.
- b. "Get on Board" Registration and Staffing (Keith Huehls)  
In the interest of recruiting board and committee members, ICS will have a booth at the upcoming "Get on Board" event at Newfields on Monday, October 28 from 4:00 -6:30 p.m.

### **V. Finance Committee Report**

- a. August financials (Tom Lannan)  
In the CFO's absence, Mr. Lannan presented the August financials. There was discussion around lead paint abatement. Ms. Koehler asked if there were grants available for this type of abatement in education. Mr. Berger, Mr. Huehls, and Mr. Britain offered to research the possibility.
- b. Audit Update (Tom Lannan)  
The annual audit is under way and will be concluded on Thursday, October 17.

### **VI. CEO Report**

- a. School Signage Project Update (Tammi Hughes/Rick Berger)
  - i. Corporate signage package – comprehensive package for wayfinding and messaging is being developed.
  - ii. Preliminary research on ICMS's zoning and any restrictions regarding display signage is under way.

- iii. The project will be preliminarily presented at the Irvington Community Council meeting on Tuesday, October 15.
  - iv. A project timeline is being developed. Ideally, the corporate messaging signage, to be located at the middle school and the most significant aspect of the project, will be in place by the end of the 2019-2020 school year.
- b. **School Police Department Reauthorization Update (Tim Mulherin)**  
Mr. Mulherin reported that the reauthorization of the ICS Police Department is complete, per the recent legislation. Police Chief Bob Bowser and Officer Jim Leisure have been sworn in. Expectations are that ICS will be reconnected to the IMPD real-time program for criminal and traffic investigations. All board members were asked to complete the background check form.
- c. **Sun FundED Presentation Overview (Tim Mulherin)**  
Mr. Mulherin presented an overview regarding exploring solar heating for all three campuses per a preliminary proposal by Sun FundED. At this time, ICS has signed a letter of intent with Sun FundED to begin the research and determine feasibility.
- d. **Principals Report (Tim Mulherin)**  
Mr. Mulherin presented the Principals' report for the board's review.

## **VII. Academic Committee Report**

- a. **IREAD3, ILEARN, and ISTEP+ Grade 10 Results Overview (James Welter/Tim Mulherin)**

Mr. Welter gave a comprehensive presentation on ICS's standardized testing results for the previous school year, with Mr. Mulherin providing commentary. Included were discussion points showing outcome trends over the course of the past several years, as well as comparisons to IPS, Marion County School Districts, and local public charter schools; as well, how ICS compared to the state average in all tests was touched upon. Notably, although ICS did not perform above state average in ILEARN, significant gains were made from year over year from ISTEP+ performance to ILEARN in closing the gap on the state average. Of particular concern, ISTEP+ Grade 10 Math scores dropped significantly from 2017-2018. As mentioned, comprehensive steps are already being taken to address this specific challenge and improve upon all standardized testing performance throughout the school corporation.

## **VIII. Other Business**

- a. Mr. Mulherin has invited Patrick MacAlister, Executive Director of the Mayor's Office of Education Innovation, to meet with and update the Executive Committee regarding the IPA property deed acquisition process.
- b. Representatives of Indianapolis Public Schools and The Mind Trust will be invited to visit upcoming board meetings to present on the Innovation Network Schools project and the work of The Mind Trust.
- c. Mr. Mulherin concluded the meeting with several stories of IPA student engagement in the community that positively reflect The Irvington Way.

**IX. Closing Items**

- a. Adjourn Meeting (See vote matrix)

The meeting adjourned at 7:45 p.m. The next Board of Governors Meeting will be held in the IPA Dining Hall on Tuesday, October 22, 2019, at 6 p.m.