

Board of Governors Regular Meeting

Irvington Community Schools, Inc.

Tuesday, January 28, 2020

Irvington Preparatory Academy
Cafeteria
5751 East University Avenue
Indianapolis, IN 46219

Pursuant to article II, section 5 of the bylaws of Irvington Community School, Inc. (the "corporation"), a regular meeting of the corporation's board of governors was held on January 28, 2020, in the cafeteria at the Irvington Preparatory Academy, 5751 East University Avenue, Indianapolis, IN 46219.

Suzanne Koehler presided over the meeting and, finding that proper notice of the meeting had been given under I 5-14-1.5 et seq., called the meeting to order at 6:00 p.m.

The following board members were present and available to vote on matters presented to the board: John Britain, Vice-Chair; Tom Lannan, Treasurer; Suzanne Koehler, Chair; Carlos Ramirez, member; Keith Huehls, member; Richard Berger, member.

ICS leadership in attendance included Tim Mulherin, Chief Executive Officer; Harold Allen, Chief Financial Officer; Deanna Dehner, ICES Principal; Chris Ashmore, Director of IT; James Welter, Director of Testing, Data, and Curriculum.

I. Opening Items

- a. Record Attendance and Guests
Guests include Craig Novak with Sun FundED
- b. Call the Meeting to Order
With six board members in attendance, Ms. Koehler observed there was a quorum present to transact business and called the meeting to order.
- c. Review November 2019 Board Meeting Minutes
Meeting minutes from November were presented and approved.

II. Chair Report

- a. Executive Committee Meeting Report (Suzanne Koehler)
A need was stressed for board members to consider leadership rolls. It was pointed out that the current Vice Chair and Treasurer will be rolling off in March. Ms. Koehler also mentioned the need for a board member to chair the Academic Committee. Leadership and committee assignments will be discussed at the March board retreat.
- b. Board Retreat Guest Speakers
Duke Haddad, Ed.D., CFRE, Executive Director of Development/Campaigns at The Salvation Army Indiana Division, will speak about nonprofit Board roles and responsibilities.

Two speakers from the Indiana Youth Institute will present on Adverse Childhood Experiences (ACE) and Trauma-Informed Care.

III. Sun FundED

- a. Craig Novak with Sun FundEd presented an initial solar energy proposal to the board. According to Mr. Novak, solar service at ICES and ICMS would save the school corporation \$18,942.00 in the first year and \$966,681.00 over 25 years on electrical utility service. SunFundED proposed that ICS enter into a 25-year service agreement. ICS would have a \$1 initial investment with a projected all-campus electrical expense of approximately \$30,362.00 in the first year of service, increasing annually at an approximate rate of 1.5%. Mr. Novak was given the approval to move forward with developing and issuing a service agreement for ICS review, which will include engaging a Sun FundED-recommended industry attorney well acquainted with such legal documents and ICS's corporate counsel. The finance committee will also review the service agreement and the findings of legal counsel and submit its conclusions and recommendation to the Board of Governors by no later than the March Board of Governors meeting.

IV. Advancement Committee Report

- a. ICS OPEN (John Britain)
The Golf Outing Planning Committee had its first meeting of the season on January 15, 2020. The date for the event is Saturday, May 16th. Board members were reminded that they should start looking for sponsors and/or teams to play in the event.
- b. Popcornopolis (John Britain)
Sales will start on Friday, February 26, and product is targeted for delivery at the end of spring break. The Advancement Committee is very excited about the earning potential of this event.
- b. Discount Cards (John Britain)
Sales have started, with high expectations for increased sales over the previous year. Board members were encouraged to purchase and promote the cards.

IV. Governance Committee Report

- a. Board Recruiting Update (Suzanne Koehler)
The slate for board candidates will be presented at the next board meeting. Future Board members will join us at the March Board Retreat at IPA. The Governance Committee was thanked and congratulated for setting up the recent board member recruiting event held at Jockamo in Irvington.

V. Academic Committee Report

- a. NWEA Winter 2019-2020 Results and Comparative Data (James Welter)
The ICES Spring 2018-2019 NWEA Reading average growth score was 60.8% (exceeding the 54% target); by comparison, the Winter 2019-2020 NWEA Reading score was 48.8%. The ICES Spring 2018-2019 Math average growth score was 54.9% (meeting the 54% target); the Winter 2019-2020 score was 46.9%.

At ICMS, the Spring 2018-2019 NWEA Reading average growth score was 58.1% (exceeding the 54% target); by comparison, the Winter 2019-2020 NWEA Reading score was 61% (exceeding). The Spring 2018-2019 NWEA Math average growth score was a stellar 74.8% (vastly exceeding the 54% target); the Winter 2019-2020 NWEA Math score was 56.3% (exceeding).

Mr. Welter indicated that declines in the Winter (midway) testing period has been a common trend for the past several years. Both ICES and ICMS should expect increases in growth scores in the final assessment period this spring.

VI. Finance Committee Report

a. December Financials (Harold Allen)

Mr. Allen presented the December financials. The ICS Ratios reflect ongoing strong fiscal health for the school corporation. Enrollment, Days of Cash on Hand, Assets over Liabilities, Net Income, and Debt Service all show excellent financial performance.

b. Audit Update (Harold Allen)

Mr. Allen presented the audit report from Donovan CPAs. The audit findings indicated no material weaknesses: a clean audit. Of minor consequence, the audit revealed journal entries that required correction, which has already occurred.

c. Indiana Department of Education Food Service Audit (Harold Allen)

Mr. Allen presented the results of the food audit. They indicate that ICS is running a well-managed food service program in conjunction with our food service vendor, Aramark, especially from a financial management standpoint. There were no significant concerns noted by Jacqueline Peczkowski, the IDOE School and Summer Field Specialist who conducted the audit. She gave ICS and Aramark high marks for the collaboration in managing the school food service program.

VII. CEO Report

a. School Signage Project Update (Rick Berger)

Tammi Hughes, Community Engagement Director, met with Clete Kunce of One 10 Studio Architects and Rick Berger, ICS Board member with JPS Consulting Engineers, LLC, on Friday, January 31, 2020, for a site visit at ICES. This was to gather context for developing a comprehensive school identity and wayfinding signage plan for all three campuses. The first stage of the project, the corporate messaging sign to be located on the ICMS campus, is projected to be finished and installed before May 16, 2020, in time for the ICS Open. Last year's profit from the open is exclusively committed to funding the corporate signage.

b. Tuition Lawsuit Update (Tim Mulherin)

ICS legal counsel Alex Curlin provided a written update indicating that essentially the Indiana Supreme Court has not yet decided to hear the argument.

c. Strategic Planning Update (Tim Mulherin)

Ms. Hughes is currently working with the ICS website development vendor to produce graphic treatments that will summarize the ICS 2020-2022 Strategic Plan. The documents will be formatted for in-house printing and distribution to all stakeholders. The documents should be available for review at the February board meeting.

d. Codification Project Update (Tim Mulherin)

The first draft was just received from the codification consultants. Mr. Mulherin is disappointed in the results (lack of details and missing documentation, as well as monthlong delay in delivering the first draft). Mr. Mulherin will meet with the two consultants next week to address his concerns and develop a revised timeline for the project's conclusion.

e. Legislative update (Tim Mulherin)

Indiana Gov. Eric Holcomb is expected to sign "Hold Harmless" legislation regarding the A-F school letter grades for the 2018-2019 school year, which was the launch of ILEARN. The Hold Harmless period will be two years in length. In another legislative development,

funding for increased teacher pay is not expected to be acted upon during the current legislative session.

f. Local Involvement (Tim Mulherin)

Charter School USA will no longer be operating in Indiana; therefore, Thomas Carr Community High School will revert to full IPS control and close at the end of the current school year. Mr. Mulherin and Ms. Koehler have been asked by IPS to serve on the just-formed Howe Reuse Committee. Other local leaders will serve on the committee including members from Shepherd Community Center, the Boner Center, and Ivy Tech.

g. RISE Indy (Tim Mulherin)

Mr. Mulherin, in representation of ICS, has been asked to serve on the and RISE School Leaders Circle. The committee is comprised of local public charter school leaders, including leaders of IPS Innovation Network Schools. One of the key purposes of RISE is to help find qualified candidates for the IPS School Board. RISE also asks that we would consider hosting an IPS school board candidate debate, as well as consider closing on the upcoming Nov. 3 Election Day. Of note, IPA serves as a polling site.

h. ICS BELIEF STATEMENT (Tim Mulherin)

Mr. Mulherin presented the Belief Statement for the board's review. The document was authored by him and Mr. Welter, then presented to the ICS Leadership Team. Receiving consensus support, it has been distributed to all staff and was well received.

i. Teaching and Learning Philosophy (Tim Mulherin)

Mr. Mulherin presented this document for the board's review. Its development was triggered by a recent conversation with the executive director of Early Learning Indiana. This memorialized philosophical statement is the result of a highly collaborative effort, with the principals sharing their perspective in representing their buildings and Mr. Mulherin synthesizing their work.

j. Principals Report (Tim Mulherin)

Mr. Mulherin noted several highlights from the Principals' Report, which is included in the board packet. ICES Principal Deanna Dehner, representing the principals at the Board meeting, was asked to provide highlights of the recent activities occurring at the elementary school. Notable events included Fancy Dress Day and the 100 Days of School Observation. She mentioned the upcoming Family Fun Night in March and welcomed Board member volunteer involvement on that special occasion.

VIII. Closing Items

a. Adjourn Meeting

The meeting adjourned at 7:40 p.m. The next Board of Governors Meeting will be held in the IPA Dining Hall on Tuesday, February 25, 2020, at 6 p.m.