

Board of Governors Regular Meeting
Irvington Community Schools, Inc.

Tuesday, May 19, 2020

WebEx Virtual Session

Pursuant to article II, section 5 of the bylaws of Irvington Community School, Inc. (the “corporation”), a regular meeting of the corporation’s Board of Governors was held on May 19, 2020, in a WebEx virtual session. This was due to Gov. Eric Holcomb’s stay-at-home order in response to the Covid-19 emergency.

Suzanne Koehler presided over the meeting and, finding that proper notice of the meeting had been given under I 5-14-1.5 et seq., called the meeting to order at 6:10 p.m.

The following board members were present and available to vote on matters presented to the board: John Britain, Vice-Chair; Carrie Kriech, Secretary; Tom Lannan, Treasurer; Suzanne Koehler, Chair; Christina Arrom, member; Richard Berger, member; Keith Huehls, member; Amy Johnson, member; Jwan Davidson, member; Carlos Ramirez, member; Jamie Scott, member; and Ryan Wilson, member.

ICS leadership in attendance included Tim Mulherin, Chief Executive Officer; Harold Allen, Chief Financial Officer; James Welter, Director of Testing, Data and Curriculum; Chris Ashmore, Director of IT; and Deanna Dehner, ICES Principal.

I. Opening Items

- a. Record Attendance and Guests
Attendance was confirmed by roll call due to virtual session.
- b. Call the Meeting to Order
With 10 board members in attendance, Ms. Koehler observed there was a quorum present to transact business and called the meeting to order.
- c. Review April Minute Meetings (See Vote Matrix)
Meeting minutes from April were presented and approved.
- d. Officer Election (See Vote Matrix)
Ms. Koehler presented the Executive Committee slate which included Suzanne Koehler as President, Carrie Kriech as Vice President, Christina Arrom as Secretary, and Richard Berger as Treasurer. No other nominations were presented. The new Executive Committee slate was unanimously approved. The new positions will be effective as of the June 23 board meeting.

II. CEO Report

- a. Update on The Mind Trust ICMS Capacity Building Agreement (Tim Mulherin)
ICS was awarded a \$65,000 grant from The Mind Trust (TMT) to support the exploration of expanding the number of middle school seats (\$50,000) and to develop a racial equity

strategic plan for the entire school corporation (\$15,000). Mr. Mulherin reported that due to the COVID-19 emergency and the unprecedented challenges facing schools in opening for the coming school year, a request was made to TMT to table the middle school expansion aspect of the project and revisit it in December, which TMT agreed to. Meanwhile, ICS will engage in the racial equity strategic plan development work.

b. IPA Commencement Invitation (Tim Mulherin)

IPA Principal Jana Goebel and the IPA Graduation Planning Committee are working on the virtual graduation program. Graduation is scheduled for Saturday, June 6. The virtual website information will be shared with the board as soon as it is available.

c. Parent Conduct Policy Update (Tim Mulherin)

Mr. Mulherin reported ICES had a situation recently which warranted adding an eLearning situation-specific clause.

d. School Year Closeout and Planning for SY 2020-2021 (Tim Mulherin)

Mr. Allen and Mr. Miller collaborated with the school principals on a plan for students to return their Chromebooks, empty the students' lockers and return their contents to them, as well as make arrangements for teachers to close out their classrooms. Teachers will unpack lockers on May 26th and students will be able to pick up their locker contents and drop off Chromebooks on May 27-29. This will all be done curbside. Teachers will do classroom cleanout from June 1-12. Their time in the building will be scheduled to accommodate social distancing and other safety precautions.

The Centers for Disease Control and Prevention (CDC) released a document last Friday to serve as a tool to help administrators with their reopening decisions regarding their schools. Mr. Mulherin reported the leadership team is working to develop three potential reopening scenarios: 1) eLearning for all students; 2) all students on campus five days a week though in split shifts; and 3) a hybrid eLearning and on-campus model. ICS leadership determined that schools cannot wait to plan until the governor's scheduled announcement on July 1 which will provide reopening guidance from the state. The schools' Academic Leadership Team will be meeting with education consultant Lynn Black, who once led Hoosier Academies in its hybrid eLearning/on-campus model, for a half-day planning meeting to explore the ins and outs of this model.

Mr. Mulherin is in the process of reaching out to a number of ICS families to gauge how they are feeling about their children returning to school during the pandemic. Mr. Mulherin asked the board members about their own concerns as parents and grandparents. Mr. Huehls mentioned he is concerned about students not going back to the classroom. Mr. Britain echoed the concern of ICS leadership that children are falling behind academically through their fourth quarter eLearning only experience.

e. eLearning Survey Results (Tim Mulherin)

Mr. Mulherin commented on the recent eLearning survey sent to ICS families to gather their perspective on their families' distance learning experience. During the five-day window that the survey was open, ICS received 187 responses. Overall, parents were quite pleased with the quality of ICS's eLearning services, especially given this initial effort. Nonetheless, the leadership team identified "quality of instruction" and "personal attention" as areas to target for improvement in preparation for what appears to be an inevitable return to eLearning sometime during the coming school year. Mr. Welter joined the conversation to explain the results of the data. Ms. Arrom asked if there were any questions in the survey about support at home; one survey question addressed technology needs; otherwise, no.

III. CFO Report

a. April Financials (Harold Allen)

Mr. Allen presented the April financials. He showed the receipt of the federal Payroll Protection Program loan -- which will most likely convert to a grant -- and explained the payment structure should the loan not be forgiven. The loan is for approximately \$1.3 million. The April ratios showed ongoing strong fiscal health for the school corporation. Enrollment, Assets over Liabilities, Days of Cash on Hand, Net Income, and Debt Service all indicated positive financial performance.

b. CARES Act Budget (Harold Allen)

Mr. Allen reported the ICS CARES Act budget for \$476,674.27 was submitted last week and approved. Aimed to assist schools in working through the many challenges of the pandemic, the CARES Act funds the following categories: remediation, technology preparedness, cleanliness, social-emotional learning, and career tech.

c. Budget Draft Presentation (Harold Allen)

Mr. Allen took the board through the new school year's budget draft. The proposed budget was vetted by the Finance Committee. The board will vote on approving the school year 2020-2021 budget at the yearend Board of Governors meeting on June 23.

d. Meal Delivery Program Update (Harold Allen)

The meal delivery program continues and is very much appreciated by our families. There are five staff delivering approximately 300 meals once a week. At this time, the program will continue through the end of June.

IV. Other Business

a. Committee Reports

The Governance Committee had no report. The Academic Committee had no report. The Advancement Committee briefly reported, thanks to Ms. Kriech, that ICS netted nearly \$5,000 for the Popcornopolis fundraiser. Popcorn will be distributed on Thursday, May 21, from 2-6 p.m. at IPA, by way of curbside pickup. Several board members have asked how they can continue to support the school at this time especially since the annual golf outing was canceled. The Advancement Committee will work with Mr. Mulherin to provide a list of

opportunities available and shared with the board. Ms. Kriech thanked the board for their support this school year.

V. Closing Items

a. Adjourn Meeting (See vote matrix)

The meeting adjourned at 7:20 p.m. The next Board of Governors Meeting will be held on Tuesday, June 23, 2020, at 6 p.m. as a virtual meeting.