

**Board of Governors Regular Meeting**  
**Irvington Community Schools, Inc.**

Tuesday, June 23, 2020

Via Go-To-Meeting

Pursuant to article II, section 5 of the bylaws of Irvington Community School, Inc. (the “corporation”), a regular meeting of the corporation’s Board of Governors was held on June 23, 2020, in a Go-To-Meeting virtual session.

Suzanne Koehler presided over the meeting and, finding that proper notice of the meeting had been given under I 5-14-1.5 et seq., called the meeting to order at 6:01 p.m.

The following board members were present and available to vote on matters presented to the board: Suzanne Koehler, Chair; Carrie Kriech, Vice-Chair; Christina Arrom, Secretary; Richard Berger, Treasurer; Keith Huehls, Member; Amy Johnson, Member; Jwan Davidson, Member; Jamie Scott, Member; and Jodi Lannan, Member.

ICS leadership and guests in attendance included:

Tim Mulherin, Chief Executive Officer; Harold Allen, Chief Financial Officer; James Welter, Director of Testing, Data and Curriculum; Chris Ashmore, Director of IT; Deanna Dehner, ICES Principal; Loryn Venekamp, ICMS Principal; Jana Goebel, IPA Principal, and Patrick Jones, Senior Director of School Incubation, The Mind Trust, guest.

Public attendance included:

Tammi Hughes, ICS Community Engagement Director; Luke Lofland, IPA Teacher; Don Stallard, ICES Teacher; and Christiann MacLean, IPA Teacher.

**I. Opening Items**

a. Record Attendance and Guests

Attendance was confirmed by roll call due to virtual session.

b. Call the Meeting to Order

With nine board members in attendance, KOEHLER observed there was a quorum present to transact business and called the meeting to order.

c. Review May Minute Meetings (See Vote Matrix)

Meeting minutes from May 2020 were presented and approved. Motion to approve entered by HUEHLS, and second to motion was KRIECH. No objections. Unanimous approval.

d. OEI Board Assurances Sign-Off

KOEHLER introduced MULHERIN and the Office of Education Innovation (OEI) board assurance document. All board members acknowledged they received it and will review, sign, and send back to MULHERIN.

## II. CEO Report

- a. The Mind Trust Equity Project (Patrick Jones)

KOEHLER, MULHERIN, and VENEKAMP introduced guest JONES with The Mind Trust regarding the equity project TMT will be coordinating and funding. This project will be looking at racial equity in the schools and how to improve the educational experience and academic performance of the children of color we serve. This will be a district-wide approach.
- b. School Reopening Update (Tim Mulherin)
  1. Potential Academic Models
    - a) MULHERIN presented two potential academic models for starting the 2020-2021 school year. The first model is an all-in model, bringing all students back into ICS buildings on the usual five-days-per-week schedule (due to staffing limitations, ICS would not be offering a full-time eLearning option to those parents who would prefer that arrangement due to COVID-19 disease transmission safety concerns). The second model is a hybrid model with e-learning where students would attend in person Monday and Thursday or Tuesday and Friday, and no one in the buildings on Wednesday which will be for disinfecting. There was discussion on both models, and on what guidance has and has not been given by the state and local officials. WELTER presented on the data of the recent parent survey given to families to ascertain their comfort level with returning to school, their daycare coverage, etc. There were 376 responses to the survey thus far, with it closing tomorrow. HUEHLS asked if the related legal options were explored, specifically regarding whether ICS had to offer an eLearning option. MULHERIN stated he will check with corporate legal counsel, the Indiana Department of Education, and other charter schools. WELTER presented that the surveys indicated the top three concerns of families were safety, sanitation, and disease exposure mitigation. He also presented that about 71% of families stated they would not need daycare. There was discussion on whether we should vote tonight on the models, if we should vote to have the leadership team decide, if the executive committee should vote, or if it should be an all-board vote. There was also discussion as to when to have this vote. KOEHLER stated that the board will be voting on the model to reopen the schools with on June 30, 2020. ARROM asked if there was a COVID-19 task force. MULHERIN stated that the principals are in close contact with their staff members, and several board members with children in the school have been involved in planning-related conversations; as well, several other parents have been contacted for their input. Further, the ICS Leadership Team has been meeting weekly throughout the short summer in planning the reopening of the schools. This comprehensive team represents academics, operations and facilities management, IT, community engagement and public relations.

2. Potential School Year Calendar – (See vote matrix)

- a) KOEHLER introduced the revised 2020-2021 school year calendar. Motion to approve by BERGER, second to motion by KRIECH. The school year is starting on the original date, Monday, July 27. The first semester changes were the most significant, going from ten (10) days off to two (2) during fall break, and concluding the first semester after Thanksgiving similar to those of colleges and universities in Indiana and nationally. ICS will be in session for one-hundred and eighty-one (181) days, meeting the IDOE requirement of 180 days; and now with our capacity for eLearning, no days will be missed due to inclement weather or other unforeseen emergencies that require school closure. GOEBEL asked for registration to be open the week before school begins, and KOEHLER stated that should be an internal decision. That change was modified. HUEHLS asked if students will be doing E-Learning the first two weeks of the second semester. KOEHLER responded indicating that the board may likely review the second semester schedule later this fall at the October Board of Governors meeting. ARROM asked what happens to the two (2) days of professional development for staff during the fall break. MULHERIN and DEHNER responded that maybe on Wednesdays that can take place. (As well, the hybrid model allows for more ongoing professional development opportunities to take place almost weekly.) KOEHLER called for a vote based on the modifications discussed. No objections. Unanimous approval.

**III. CFO Report**

- a. May Financials (Harold Allen)  
ALLEN presented the May financials which were emailed to the board before the meeting. The May ratios tracked per the Indianapolis Mayor's Office of Educational Innovation showed ongoing strong fiscal health for the school corporation. Enrollment, Assets over Liabilities, Days of Cash on Hand, Net Income, and Debt Service all indicated positive financial performance.
- b. Payroll Protection Program and CARES Act (Harold Allen)  
ALLEN provided an update of the Payroll Protection Program and the CARES act. The biggest expense will be adding a social worker and two part-time day porters, which will also be covered by the Title IV grant.
- c. Budget Approval (Harold Allen) (See Vote Matrix)  
KOEHLER introduced the budget. Motion to approve by BERGER, second to motion by JOHNSON. KRIECH clarified that the private funding income includes board monetary donations. No objections. Unanimous approval.

**IV. Other Business**

- a. Committee Reports

1. KOEHLER asked if there were any updates from the committees. There were no updates from any of the committees.
- b. Backgrounds Checks
  1. Discussion that all board members should annually complete the Indiana State Police Limited Criminal History background check.

**V. Closing Items**

- a. Adjourn Meeting (See vote matrix)

First to motion adjournment was KRIECH, second was JOHNSON. The meeting adjourned at 7:40 p.m. The Special Board of Governors Meeting will be held on Tuesday, June 30, 2020. Date and time to be announced as the current COVID-19 environment is continuing to change.